MONTGOMERY COUNTY BOARD OF EDUCATION MINUTES

July 6, 2020

The Montgomery County Board of Education convened in a regular monthly meeting on Monday, July 6, 2020 at 6:30 pm at the Joseph Reese Blair Career and Technical Education Center. Board members present were Steven W. DeBerry – Chair, Tommy Blake – Vice Chair, Bryan Dozier, Jesse Hill and Sandra Miller attended by phone qualifying under Board Policy #2302 Remote Participation in Board Meetings, Trikena Simmons and Shirley Threadgill were absent.

Chairman Steve DeBerry called the meeting to order and moved to adopt the agenda as shown. Sandra Miller made the motion Bryan Dozier seconding. The agenda was accepted with unanimous approval from the board.

Chairman DeBerry read a passage from Proverbs Chapter 7, reflecting on childhood.

Chairman DeBerry led the Pledge of Allegiance to the Flag of the United States of America.

No one signed up to address the board during the public comment period.

Dr. Ellis and Principal Maxine Brown recognized Pebble Byrd for earning National Board Teaching Certification. Dr. Brown stated that Mrs. Byrd is a top-notch teacher and team player. She is honored and very lucky to work with her. Dr. Ellis and Donnie Lynthacum honored Andrea Vuncannon as Employee of the Month. Donnie Lynthacum stated that Andrea has done a tremendous job making sure that our students fed during this pandemic. Andrea has a great working relationship with our cafeteria workers. We are fortunate to have her as an employee and a friend.

Chairman DeBerry requested to hold the consent agenda until closed session. Bryan Dozier made the motion with Sandra Miller seconding. The motion carried unanimously.

Dr. Lancaster updated the board regarding driver's education, athletics and band. The governor delayed his plan to announce guidelines for schools to return this fall. We will review along with other school systems when to start athletics at the end of July. Dr. Lancaster asked for input from the board for driver's education to begin with safety precautions. Students will take classes online. Driving instruction will have only two students and one instructor in a car. Parents must sign a waiver not holding Montgomery County Schools responsible if their student were to become infected during this time. Sandra Miller made the motion with Bryan Dozier seconding to continue with safety protocols. The board unanimously agreed to continue drivers education if strict safety guidelines are enforced.

Tracy Grit presented the Strategic Plan 2025. Goals were presented are to be achieved by the year 2025. Four year co-hort graduation in will increase to or exceed 93% and greater than 95% of all graduates will have received a minimum of two post-secondary credits. Grade level proficiency will increase to meet or exceed 70%. The percentage of MCS schools that meet or exceed READY expected growth targets will remain 100%. MCS composite achievement gap

measure will decrease by 15%. MCS will maintain an overall teacher attendance rate that meets or exceeds 96%. MCS will retain beginning teachers in a 3-year cohort at a rate of 75%. Out of school suspension, incident rate will be reduced by 10%. MCS will increase grant submissions by eight. Teachers will continue use of Triple E methodology into lesson plans and use Framework Measurement tool to improve student lessons. MCS will continue to maintain an adequate fund balance for operations and capital as measured by recommendations from the external auditor and internal budget committee. MCS will complete 25% of the revised five-year facilities plan as measured by project completion documents. MCS will continue to refresh devices and maintain adequate digital access for all students as measured by the plan. Tracy Grit recommended the goals be adopted as our new Strategic Plan 2025. Bryan Dozier made a motion to approve with Jesse Hill seconding. The motion carried unanimously.

MCS Curriculum Team presented their proposed plan for Operational Guidance for Schools to Return. Due to the delay of Governor Cooper's Plan on July 1, this item is tabled until the governor's announcement around July 14. The team has been working on this plan from April until July. Parents have been surveyed by phone calls and online. The team will continue to prepare for an option b alternating days until further notice. Students may request online classes. School systems may choose an option that is stricter than what the governor chooses.

Terri Absher presented Jump Start Summer Program for students who were not on track by the 2019-2020 year-end. Identified students will receive interventions. Students in grades K-3 that did not meet reading level expectations based on diagnostic assessments. Grade four students identified by reading teachers. K-4 math interventions identified by math teacher. IReady diagnostic for reading and math will be administered to each Jump Start participant. Compliance with requirements of an executive order in effect at the time of summer learning program, including requirements on use of public school buildings. If students are unable to participate in the Jump Start Program in the school buildings second and third grade students will receive remote instruction.

Kevin Lancaster presented the MCEC Calendar 2020-2021. Tommy Blake made a motion to approve with Bryan Dozier seconding. The motion carried unanimously.

Dr. Lancaster presented the following policies for approval: Policy 1320/3560- Title I Parent and Family Engagement, Policy 1610/7800- Professional and Staff Development, Policy 2127- Board Member Technology Use- NEW, Policy 2302- Remote Participation in Board Meetings, Policy 2500- Hearings Before the Board, Policy 3410- Testing and Assessment Program, Policy 3460- Graduation Requirements, Policy 3620- Extracurricular Activities and Student Organizations, Policy 4110- Immunization and Health Requirements for School Admission, Policy 4120- Domicile or Residency Requirements, Policy 4230- Communicable Diseases- Students, Policy 4270/6145- Concussion and Head Injury, Policy 4325- Drugs and Alcohol, Policy 5050- Emergency Closings, Policy 6325-Parking Areas For Students, Policy 7240- Drug-Free And Alcohol-Free Workplace, Policy 7241- Drug And Alcohol Testing Of Commercial Motor Vehicle Operators, Policy 7505- Compliance With State Board Of Education Employment Policies, Policy 7550- Absences Due To Inclement weather, Policy 7560- Permitted

Salary Deductions For Absences and Discipline Of Certain Exempt Employees, Policy 7620-Payroll deductions, Policy 7900- Resignation. Sandra Miller made the motion to approve with Bryan Dozier seconding. The motion carried unanimously.

Dr. Ellis presented proposed End of the Year Review dates. Board decided to table the review due to lack of data.

Dr. Ellis updated the board on construction at the MCHS site. Dates proposed by Branch Builds are not yet confirmed by Learning Environments and furniture vendor. Overall, we are in good shape to occupy the building in December.

Dr. Ellis in his remarks thanked the Learning Team for their tremendous work with the information provided during these unprecedented times. This team has worked diligently since March to do what is right for our students and parents. Thanks to our teachers and administrators who have to make hard decisions with no right answers.

Chairman DeBerry then asked for a motion to go into closed session to discuss personnel and consult the board attorney. Bryan Dozier made the motion, with Tommy Blake seconding. The board approved entering into closed session unanimously.

Following the closed session, the board approved the following items unanimously with a motion by Tommy Blake second by Bryan Dozier.

- 1) June 1, 2020 Board Meeting Minutes:
- 2) Personnel and Auxiliary Reports as follows:

MONTGOMERY COUNTY SCHOOLS PERSONNEL REPORT R. Kevin Lancaster, Deputy Superintendent July 6, 2020

a. Superintendent reports the acceptance of the following resignations/retirements:

Resignation/Retirement	School/Assignment	Effective Date
Peggy Russell Resignation	West Middle School P.T Child Nutrition	June 15, 2020
2) Vivian King Retirement	Green Ridge Eleme. ESL Teacher	July 1, 2020
Elizabeth Batten Resignation	East Montgomery High Custodian	June 24, 2020
Kevin Lancaster Retirement	Central Office Deputy Superintendent	September 1, 2020
5) Rikki Baldwin Resignation	Page Street/Mt. Gilead Ele. Assistant Principal	June 8, 2020
Nancy Britton Retirement	Troy Elementary Teacher Assistant	June 30, 2020
7) Corey Phillips Resignation	East Montgomery High Assistant Principal	June 30, 2020
8) Randy Jordan Resignation	West Montgomery High Science Teacher	July 31, 2020

b. Report of the following transfers:

Transfer/ Effective Date	From	<u>To</u>	Replacing
1) Stephanie Harvell	Page Street Elem.	Montg. Central High	
08/2020	Self Contained	Self Contained	

18) Lane Morgan 08/2020 West Middle/High East/West Middle Media Coordinator Media Coordinator 19) Brittany Woodle Star Elementary 98/2020 Star Elementary 4th Grade Teacher K-6 Teacher

c. Upon recommendation, approval of principal recommendation for employment of the following probationary contracts for the 2020-2021 school year as provided by General Statute 115C-325:

School/Employee

East Middle School

1) Jackie Jackson

Green Ridge Elementary School
1) Penny Walls

d. Upon recommendation of the superintendent, approval of recommendation for employment of the following non-certified personnel:

Employee/	School/	Record	Replacing
Effective Date	Assignment	Check	
1) Vanessa Gonzalez 08/2020	Mt. Gilead Elem. STEM	Yes	Mickey Lilly

e. Upon the recommendation of the principal, approval of the following additions to the certified substitute teacher list:

Employee/	School/	Record	Replacing
Effective Date	Assignment	Check	
1) Stacie Swikle 08/2020	Various Locations Sp. Lang. Path.	Yes	Alex Harrison

MONTGOMERY COUNTY SCHOOLS AUXILARY REPORT JULY 6, 2020

 $Upon\ recommendation, approval\ of\ release\ from\ Montgomery\ County\ Schools\ requested\ for\ the\ 2020-2021\ school\ year.$

Montgomery County Schools to Asheboro City Schools:

Montgomery County Schools to Stanly County Schools:

Montgomery County Schools to Lee County Schools:

Montgomery County Schools to Randolph County Schools:

Montgomery County Schools to Moore County Schools:

Montgomery County Schools to Richmond County Schools:

3) Budget Resolution:

2) Allison Wilson	Green Ridge Elem.	Green Ridge Elem.	Vivian King
08/2020	Assis. Princ. Intern	ESL Teacher	
3) Emily Dunn	East Middle	Green Ridge Elem.	Allison Wilson
08/2020	Assistant Principal	Assistant Principal	
4) Elise Smith	East Middle School	Mt, Gilead Elem.	Rikki Baldwin
08/2020	E.C Teacher	Assist. Principal Intern	
5) Scott Blue	East High School	West High School	Lemuel Swiney
08/2020	PE Teacher	PE Teacher	
6) Mandy Hall 08/2020	Mt. Gilead Elem. Instr. Facilitator	Star Elementary Assit. Prin. Intern/ Interim Inst. Facilitate	Jeanette Dawkins
7) Jennah King 08/2020	Green Ridge Elem. 5 th Grade Teacher	Mt. Gilead Elem. Assis. Princ. Intern/ Interim Inst. Facilitate	Mandy Hall
8) Lynn Reynolds	East High School	Montg. Co. Early Colleg	ge
08/2020	Bookkeeper	Bookkeeper	
9) Mandy Georgepul	East Middle	Montg. Co. Early Coll.	Sabrina Conrad
08/2020	Receptionist	Distance Learning	
10) Jon LaChance	West High School	East Middle School	Jeanne Black
08/2020	Social Studies	Instructional Facilitator	
12) Patty Byrd	West High School	East Middle School	Mandy Georgepul
08/2020	Receptionist	Receptionist	
13) Jessica King	West High School	Montgomery Central H	gh
08/2020	Data Manager	Data Manager	
14) Brenda Livingston	West High School	East/West High School:	•
08/2020	Bookkeeper	Bookkeeper	
15) Sharon Swanke	East High School	Montgomery Central Hi	gh
08/2020	Media Coordinator	Media Coordinator	
16) Janet Blackmon	West High School	East High School	
08/2020	Guidance Counselor	Guidance Counselor	
17) Lashonda Douglas	East High School	West High School	
08/2020	Data Manager	Front Desk Receptionist	

MONTGOMERY COUNTY SCHOOLS PERSONNEL REPORT R. Kevin Lancaster, Deputy Superintendent July 6, 2020

ADDENDUM

a. Upon recommendation, approval of the following administrative contracts extensions:

 $\mathbf{Administrator} - \mathbf{Annual} \ 12 \ month term commencing July \ 1, 2020$ and ending June 30, 2024

- Takeda Legrand, Associate Superintendent for Accountability, Diversity & Equity
- Mitch Taylor, Chief Financial Officer
- Tracy Grit, Assistant Superintendent of Learning



441 Page Street • P.O. Box 427 Troy, North Carolina 27371-0427

Board of Education Mitch Taylor July 6th 2020

Fiscal Year 2019/2020 Budget Amendment # 8

State Funds

1) A net increase of \$412,805.00 to the State Budget Fund (Fund 1):

\$13.00 increase in PRC 015 (Technology Fund) - An increase in the technology allotment as a result interest earned from Indian Gaming revenues.

\$279,516.00 increase in PRC 125 (CARES Act Funding-Child Nutrition) – This is an allotment received as a result of the Federal COVID relief CARES Act. This allotment is to be used to offset unforceseen expenses related to feeding students during school shutdown because of the pandemic.

\$12,290.00 increase in PRC 126 (CARES Act Funding-Personnel Devices) — This is an allotment received as a result of the Federal COVID relief CARES Act. This allotment is to purchase digital devices for educators to assist schools with educating students during the pandemic.

\$34,182.00 increase in PRC 128 (CARES Act Funding-Home/Community WiFi) – This is an allotment received as a result of the Federal COVID relief CARES Act. This allotment is to purchase WiFi digital devices to assist schools ating students during the par

\$5000.00 increase to PRC 118 (Targeted Special Needs Students) – This is an allotment received as a result of the Federal COVID relief act. This allotment is to assist schools with educating students with exceptional needs during the pandemic.

Capital Outlay Funds

4) A net increase of \$408,536.96 to the Capital Outlay Budget Fund (Fund 4)

\$408,536.96 increase in Capital Outlay fund 4 – this transaction establishes a budget line item for the County's repayment of district funds used to construct the wing at East Middle School several years ago, which were applied to the Capital Outlay fund.

Child Nutrition

5) No change to the Child Nutrition Fund. (Fund 5)

Special Local Fund 8

6) A net increase of \$408,755.00 to the Fund 8 Budget Fund (Fund 8)

Due to a possible surplus in revenues received, the following three revenue line items were increased by \$202,150.53:

\$132,753.73 increase in PRC 000 (Indirect Costs) - this represents increased revenues from indirect costs charged to federal programs and child nutrition.

\$25,000.00 increase in PRC 671 (Technology Fees) – this is funds received from the collection of student technology fees.

\$44,396.80 increase in PRC 305 (Unrestricted Medicaid Fees) – these are funds received for Medicaid related services in the EC area. These funds have no restrictions in how they are spent.

The above possible increase in revenues resulted in a corresponding increase in the following expense line

\$202,150.53 increase in PRC 802 (Utility Expenses) - Any surplus revenues from the above listed revenue budgets will be used to offset utility expenses paid from Fund 2.

\$157,048.90 increase in PRC 306 (Restricted Medicaid Fees) – this increase is a result of Medicaid fees received in excess of the original amount budgeted.

\$49,520.57 increase in PRC 372 (Golden Leaf Grant) – this represents the funds from the Golden Leaf Grant for the purpose of technology professional development provided to teachers through the Friday Institute in

\$35.00 increase in PRC 061 (Local COVID donation) – this was a local donation to be used to offset the expenses

7) Overall, these adjustments resulted in an increase of \$2,878,703.17 to the total 2019/2020 budget for Montgomery County Schools.

I will be available to answer any questions you may have.

This amendment is an action item and will require a vote.

\$40,000.00 increase in PRC 131 offset by a \$40,000.00 decrease in PRC 130 (Textbook allo district to expend the textbook funds.

595,465.54 increase and decrease in PRC 002 (Central Office) – This budget amendment is to comply with a state requirement regarding the salary expense for the Director of Child Nutrition. This inter-fund transfer allows the director's compensation expense to be appear in the Child Nutrition budget, even though it is expensed out the Fund 1 state budget.

\$105,532.00 increase and decrease in PRC 154 (COVID 19 Funding) - the purpose code was originally set up for a propose could be a proposed to the season in more purpose could be running in the pulpose could was originally a transactions involving child nutrition expenses, but this adjustment enables for other COVID 19 related expenses to be paid from these funds. Even though this transaction did not result in a change in the budget amount, it did transfer funds from one purpose code (7000) to another (6000), thus requiring a budget

2) A net increase of \$408,536.96 to the Local Fund Budget (Fund 2)

\$408,536.96 increase in local fund 2 - this transaction establishes a budget line item so that the County's repayment of district funds used to construct the wing at East Middle School several years ago, which applied to the Capital Outlay fund, can now be transferred to the Local fund 2.

3) A net increase of \$1,240,069.25 to the Federal Budget Fund (Fund 3):

\$146,809.25 increase to PRC 060 (Exceptional Children) - This 2020 PRC 060 budget was submitted prior to the 51-46,003-25 increase to Year, Ood (Exceptional Children) — In 2020 PMC Used uples was submitted prior to 1 end of fiscal year 2019. Secause the PRC 660 ending balance was not yet known, it was not carried over and included with the original budget for fiscal year 2020. This amendment applied the 2019 year end carryover balance to the 2020 budget.

\$1,087,775.00 increase to PRC 163 (Federal CARES Act funding) - This is an allotment received as a result of the Federal COVID relief CARES Act. This allotment is to assist schools with educating students during the pandemic

\$485.00 increase to PRC 109 (Rural and Low Income Schools) – This represents the difference between the original planning allotment and the actual allotment received. It reconciles the district's budget with the state's figures.

\$2,503.31 increase and decrease to PRC 017 - there was a transfer of funds from one budget line item to Suppose, a inclusive and other classes or PRO of There was a foreign or in including in the county of the classes of the class

Budget Amendment # 8

Montgomery County Administration Unit

The Montgomery County Board of Education at a meeting on the 8th day of July 2019 passed the following resolution:

But treas-free days the following amendments be made to the Budget Resolution for the fiscal year exching July 30, 2018.

Budget Amendment #8

Expense Code	Description of Code		Expense Code	Description of Code		Increase	Decrease
	STATE FI	JNDS	Expense dode	Description of Socie	LOCAL FUNDS	moreage	Decrease
1.3100	Store Revenues requar	\$387.54	 1		LOCAL FUNDS		
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1,3100				_			
1.3211.130				Revenues			
1.3211.130							-
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1.3100				Net Change in Local Rev	enues		
1.3100			8	5-4-2			
1.3100							
				Expenses			
	Net Change in State Revenues	\$387.54					
		320000000					
and the second	Expenses	2000000			11		
1.5000.011	NBPTS Educational Leave	S387.54					
1.5000.131	Textbook Spending Account	\$35,321.00		-			
1.5000.130	Textbook & Digital Resource Fund	\$35.	21.00				
1.5000.015	PRC 015 Technology Rev #15			Net Change in Local Exp			
1.5000.003	PRC 003 Non-Instr Support Flev #43			Net Change in Local Exp	enses		
1.5000.003	PRC 009 Non-Instr Support Rev +47			200			
1.6000.056	PRC 050 Transportation Rov #47						
1.6000.056	PHC 056 I rensponation Rev 448		5.	Net Change in Local	Budget	\$0.00	
1.5000.015	PRC 015 Technology Rev 3-17		_	- 1			
			Evalenation: Adi	ustments made for actual re	wanues and avnanditure		
	Net Change in State Expenses	\$387.54	Explanation. Au	ustillents made for actual re	venues and expenditures	».	
	Net Change in State Budget	\$387.54	Drawie ve Tetal A		Budest		\$7,031,330.16
Explanation: Adj	ustments made for actual revenues and ex	penditures.	Previous Total A	ppropriation in Local Fund 2	Budget		\$7,031,330.10
Pravious Appron	riation in Current State Fund 1 Budget	\$28,428,	25.52				
	1000010047103010000010000000000000000000		Amount of increa	ise			\$0.00
Amount of Incres	se	s	87.54				
New Total Appro	oriation in Amended State Fund 1 Budget	\$28,428.	13.06 New Total Appro	priation in Amended Local F	und 2 Budget		\$7,031,330,16

Budget Amendment #8

Expense Code	Description of Code	Increase	Decrease	Ī	Dudget 6		0	
	FEDERAL F	UNDS			Buaget A	mendmen	1#8	
				Expense Code	Description of Code		Increase	Decreas
	Revenues					CAPITAL OUTLA	Y FUND	
3.3600.118	State Revision #49	1,750.00		ļ.,				
		1 1		ļ	Revenues			
				4.3000.802.529.334 4.4840.056.529	State Hurricane Relief Star Gym Insurance Settlement for Yellow bus sooi	4-4		
	+ + + + + + + + + + + + + + + + + + + +			4.3400.120	Yellow Bus Annual Lease Payment	J0 IL		
		4 3 3		4.4880.120	Yellow Bus Pulchase 2019			
					Net Change in Capital Outla	y Revenues	\$0.00	
	2 0	1			Expenses			
				4.9000.802.628.334	Repairs to Star Gym-State Humicone	Relief		
-	Net Change in Federal Revenues	1.750.00		4.6550.056.529	Repairs for Yellow bus accident			
-	Net Change III Federal Revenues	1,730.00		4.6550.120.651	Bus Purchasel.case Payment		-	
	Expenses				Net Change in Capital Outla	y Expenses	80.00	
3.5000.118	Special Needs Targeted Assistance	1,750.00					1	
				1	Net Change in Capital	Outlay Budget	S0.00	
				Explanation: Ac	ijustments made for actual reve	nues and expenditure	18.	
-				Previous Total	Appropriation in Capital Outlay F	und 4 Budget		\$1,267,229.2
				Amount of Incre				\$0.0
				Amount of more	ase			30.0
				New Total Appr	opriation in Amended Capital Ou	itlay Fund 4 Budget		\$1,267,229.2
-	+ +			-				
				2				
	Net Change in Federal Expenses	\$1,750.00		Expense Code	Description of Code		Increase	Decreas
-	Net Ollange III I ederal Expenses	\$1,730.00		-	Revenues	CHILD NUTRITIO	N FUND	
					The second secon			
	Net Change in Federal Budget	\$1,750.00			Net Change in Child Nutrition	on Revenues	\$0.00	
					Expenses			
Explanation: Ad	ljustments made for actual revenues and expe	enditures.		-	Net Change in Child Nutrition	on Expenses	\$0.00	
					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Previous Total A	Appropriation in Federal Fund 3 Budget		\$3,572,572.85		Net Change in Child No	strition Budget	\$0.00	
				Explanation: Ac	justments made for actual reve	nues and expenditure	18.	
Amount of Incre	ase		\$1,750.00	Previous Total	Appropriation in Child Nutrition I	Fund 5 Budget		\$3,324,040.
New Total Appro	priation in Amended Federal Fund 3 Budget		\$3,574,322.85	Amount of Incre	ase			\$0.0
				New Total Anne	opriation in Amended Child Nutr	tion Fund 5 Budget		\$3,324,040.

Budget Amendment #8

3.4890.378. 3.4890.423	Revenues Phieffer Grant	FUND 8		
3.4890.423	Phieffer Grant			
1.4890.423				
			\$8,223.15	
	PPEERS Grant		\$14,995.00	
	11_			
	Total Changes in Fund 8 Revenues		\$23,218.15	
	Expenses			
5830.378 5402.423	Phieffer Grant PPEERS Grant		\$8,223.15 \$14.995.00	
5402.425	PPEERS Grant		514,895.00	
	Total Change in Fund 8 Expenses		\$23,218.15	
	Net Change in Local Fund 8 Bu	dget	\$23,218.15	
revious Total Ap	opropriation in the Special Fund 8 Budge se oriation in Amended Special Fund 8 Bud			\$3,084,951. \$23,218. \$3,108,170.
mount of Increa	se	get		\$23,218.
revious Total Ap	se printion in Amended Special Fund 8 Bud Summary of Budget C	get Changes		\$23,218.
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- 4) First Health MOU
- 5) Superintendent Contract Extension approved with motion by Bryan Dozier and second by Tommy Blake.

After closed session, Chairman DeBerry asked for a motion to adjourn the meeting. With a motion by Bryan Dozier and a second by Tommy Blake, the meeting was duly adjourned.

The next regular meeting will be held Monday, August 3, 2020 at 6:30 pm at the Joseph Reese Blair Career and Technical Education Center.

Steven W. DeBerry, Chairman Dale Ellis, Ed. D., Secretary